EXECUTIVE SUMMARY

1. The minutes from the Globecom 2016 meeting were approved.

2. The 2016 CTTC Award plaques were given to the three recipients.

3. Conference reports were given for ICC 2017, Globecom 2017, and ICC 2018.

4. Workshop reports were given for CTW 2017, CTW 2018, and CTW 2019.

DETAILED MINUTES

Meeting called to order at 6:30 PM by Erik Perrins, Chair

OPENING BUSINESS

1. E. Perrins opened the meeting by briefly explaining what CTTC is and introducing the new officers for 2017-18 (U. Mitra, Vice Chair; P. Martin, Secretary).

2. E. Perrins reviewed the main items from the Globecom 2016 minutes. The minutes were approved with no corrections or additions.

3. In his Chair’s Remarks, E. Perrins explained the main responsibilities of CTTC (oversight of CTW, GC/ICC comm theory symp and related symposia, other activities like Fellow endorsements and internal CTTC awards). He also covered the mailing list and the way that one can become a member, and also an active member. The meeting attendees were encouraged to volunteer by e-mail if interested in serving as GC/ICC symposia co-chair, or helping organize a future CTW.

4. The 2016 CTTC Award recipients were announced previously at the Globecom 2016 meeting. However, all three elected to receive their awards at ICC in Paris. As the previous Vice Chair, E. Perrins gave award plaques to Marios Kountouris (Early Achievement), Behnaam Aazhang (Outstanding Service), and Jack Winters (Technical Achievement).

SYMPOSIA AND WORKSHOP REPORTS

4. Communication Theory Symposium Reports:

   - ICC 2017: F. Babich reported the following statistics: 64 accepted out of 164 submissions (39%); 143 TPC members, 4.6 papers each; 9 oral and 3 interactive sessions.
- Globecom 2017: M. Di Renzo reminded attendees of the approaching review due date of May 31. The current statistics are 148 TPC members, 170 submitted (active) papers, all papers have 3+ confirmed reviewers (most have 4).
- ICC 2018: M. Elkashlan gave general information about the dates and venue, and encouraged attendees to volunteer as TPC members (contact co-chairs: M. Elkashlan, A. Yener, Yonghui Li).

5. Workshop Reports:
- CTW 2017: A. Lozano presented final details for CTW 2017 in two weeks: full details about the technical program, current financials show an expected surplus. Attendees were encouraged to participate in Fiji.
- CTW 2018: E. Perrins presented plans for the workshop in Puerto Rico, May 14-16, the week before ICC’18. He presented a preliminary draft of the technical program and photos of the venue. The social program has a number of good options that are being explored.
- CTW 2019: P. Popovski presented the recently-approved location of Iceland, including beautiful photos and points of interest, the exact dates will be finalized shortly.

MORE BUSINESS

7. New Business
- E. Perrins mentioned that CTTC is undergoing the standard ComSoc recertification process this year. All forms have been submitted and no major problems are expected.

8. The meeting was adjourned at 7:15 pm to be reconvened in December at Globecom 2017, Singapore.

Minutes taken by E. Perrins

79 in attendance

Attendance List (in alphabetical order):

Behnaam Aazhang
George Alexandropoulos
Emad Alsusa
Imran Shafique Ansari
Jesus Arnau
Italo Atzeni
Ender Ayanoglu
Fulvio Babich
Stefania Bartoletti
Riccardo Bassoli
Maite Brandt-Pearce
Rick Brown
Junting Chen
Julian Cheng
Len Cimini
Bruno Clerckx
Yuan Shen
Cong Shen
Mohammad Shikh-Bahasi
Meryem Simsek
Besma Smida
Danid So
Carl-Erik Sundberg
Meixia Tao
Sennur Ulukus
Matthew Valenti
Stefan Valentin
Yuyang Wang
Fanggang Wang
Moe Win
Jack Winters
Gerhard Wunder
Jing Yang
Aylin Yener
Xiangyun (Sean) Zhou