1. The meeting was called to order at 5:10 PM by Peter McLane.

2. GLOBECOM'99 Report by Leandro Maciel this conference report was moved forward in the agenda to accommodate Leandro's time constraint: GLOBECOM'99 will be held in Rio de Janeiro, Brazil, on 12/5 to 12/9. It will be the first conference to be organized in a modular format, i.e., the meeting will consist roughly 70% of mini-conferences, and 30% of the traditional, "main" conference. The mini-conferences will be called the "symposia" this name was chosen based on the fact that "mini-conference" sounds too small for travel budget justifications in a number of organizations. This is a transitional step toward the future "mall of conferences" format, where the "main" conference part will disappear.

GLOBECOM'99 will have 9 symposia:
- Communication Theory
- Advanced Signal Processing for Communications
- Future Wireless Communication Systems
- Enterprise Applications and Services
- Multimedia Applications, Services, and Technologies
- Internet Application and Technology
- High Speed Networks
- Access Networking
- General Conference

There will be a single fee and registration for all symposia. The proceeding hard copies may be sold separately for each symposium, but all will be included in the proceeding CDs.

Each Symposium will have one Technical Committee TC of the IEEE Communications Society as the primary sponsor, and up to about five other TCs as co-sponsors. Each symposium will last 3 days with 2 sessions per day for 6 sessions. Each session will have about 7 papers, so each symposium will have a total of 42 papers.

Our committee will be the primary and only sponsor of the Communication Theory Symposium. We are required to assign a technical chairman for this symposium, and to provide 5 or 6 keywords related to this symposium for the calls for papers this is already past due--deadline was a week after ICC'98. Accordingly, the committee is seeking nominations for the chair of the Communication Theory Symposium for GLOBECOM'99--see Peter McLane's recent email dated 6/19. The elected candidate will provide keywords for the calls for papers.

We are also a co-sponsor of the Advanced Signal Processing for Communications Symposium, so our committee could create more room for accepted papers by organizing additional sessions in the Advanced Signal Processing for Communications Symposium.

Proposals for session topic areas for GLOBECOM'99 include:
- Multiple Access Techniques--H. Sari
- Turbo Codes
- Multi-User Detection
- Multi-Rate CDMA
- Broadband Equalization--S. Ariyavisitakul
- Space-Time Signal Processing
- OFDM
- Efficient Modulation--M. Flanzbaum
- Diversity Techniques--M. Win

Comments from committee members regarding GLOBECOM'99:
- Joe LoCicero outlined the history of the "mall of conferences" model. Our committee began organizing the Communication-Theory Mini-Conference during GLOBECOM'91. Since then, it has been run in every GLOBECOM with success. This success is one of the reasons Communications Society wishes to organize future GLOBECOMs and ICCs as a collection of mini-conferences.

This had been motivated by a ground swell of popular supports for the mini-conference currently organized by the communication theory committee.
Zeke Bar-Ness pointed out that the new conference format would provide even less room for good communication theory papers, compared to the current situation. This would beat the purpose of having mini-conferences—should we request for a second symposium and/or more sessions?

Andrea Goldsmith brought up the issue of paper classification. As a general rule, the authors should specify the symposium their papers are intended for. Sessions in the "main" conference are to be formed from unspecified papers. It is also important to have improved communications between the main and the mini-conferences, in terms of trading papers between the session organizers in the two conferences.

Please send your comments regarding the new conference structure to lek@research.att.com. These inputs will be forwarded to Technical Affairs Committee.

3. Announcements:
- The committee has received 6 nominations for the 1998 Armstrong Award. The nominating committee same as last year consists of Peter McLane, Ender Ayanoglu, and Joe LoCicero. Previously, Marvin Simon was nominated by our committee and won the 1997 Armstrong Award.
- The mandate of current executives Peter McLane, Ender Ayanoglu, Lek Ariyavisitakul and Paul Kakaes) will end at GLOBECOM'98.

4. Conference Reports
ICC '98 Atlanta, 6/7-6/11 E. Sousa, G. Stuber:
Elvino Sousa addressed the committee. Our committee organized 9 sessions, with two sessions co-sponsored by the Signal Processing and Communication Electronics Committee.
Comments/suggestions from members were centering around the following 4 issues:
- Poor session attendance, even no-show's by authors, because of SUPERCOMM and Services, Applications and Systems (SAS) sessions.
- Similar sessions running in parallel
- Registration should accompany camera-ready submission to avoid no-show's.
- Sessions should be synchronized with the time posted outside the room to accommodate "session hopping".
These issues will be brought back to the GLOBECOM/ICC Conference Board (GICB) by Gordon Stuber.

GLOBECOM '98 (Sydney, Australia, 11/8-11/12, 1998) (B. Vucetic K. C. Chen, and K. Rose) K. C. Chen addressed the committee. There were 1150 submitted papers. The acceptance rate was about 60%. 72 sessions were formed 84 sessions including the mini-conference. Our committee organized 14 and 1/2 sessions, with 8 papers in each session. All the tutorial proposals sponsored by our committee were approved.

CTMC-7: (Sydney, Nov. 1998) (R. Kennedy and K. Ben-Letaif) Khaled Ben-Letaif reported that everything was going well. There were 88 submitted papers, 48 of which were accepted to form 6 sessions. Most of the rejected papers were passed to the main conference and got accepted.

The mini-conference will have a separate proceedings book, although the CD-ROM will include all the papers. The registration fee will be 590 Australian dollars for the mini-conference only, and 760 Australian dollars for both the mini- and main conferences.

ICC '99 (Vancouver, Canada, 6/6-6/10, 1999) (P. Ho, A. Yongacoglu, and G. Carie). Giuseppe Caire addressed the committee. Vijay Bhargava, the Technical Program Chair for ICC'99, has requested that there be only one TPC from each committee, although there can be several TPCs internally. Submitted papers will be distributed to technical committees (rather than proposed sessions) for review—for our committee, all papers will be sent to Paul Ho. Accepted papers will then be allocated to proposed sessions.
Session proposals include:
S. Ariyavisitakul, Equalization)16 L
U. Mengali, Synchronization)16 L
G. Raleigh, Information Theory in Time-Varying Channels )16 L
A. Goldsmith, Shannon-Like Capacity for Wireless)16 L
G. Raleigh, Space-Time Signal Processing)16 L
Peter McLane indicated that our committee has been asked to propose SAS sessions to ICC'99. Possible topics could include Turbo Codes (D. Divsalar?) and Multiuser Detection. Despite the possible downside that SAS sessions may pull away people from regular sessions, the majority of the members regarded the SAS participation as an opportunity to improve the "by academic, for academic" image of our committee, and to attract more people from the industry. Especially, it was noted that SAS will become the cores for mini-conferences in the future. The members voted almost unanimously for participation.

CTMC-8 (Vancouver, Jun. 1999) Y. Bar-Ness will be the General Chair. This will be the first CTMC to be held at ICC. Information is available on the web.

ICC'2000 (New Orleans) will not be co-located with SUPERCOMM. SUPERCOMM will always be held in Atlanta for the next five years.

Jerry Gibson announced the IEEE Wireless Communications and Networking Conference (WCNC'99) to be held in New Orleans, on September 21-25, 1999. Technical program Committee will be formed by members of our committee. This conference may or may not replace ICUPC in the future (there will be no merging of PIMRC and ICUPC).

5. Workshop Reports

Workshop '98 (Captiva Island, 4/98) (S. Miller, J. Winters, K. Dominiak): Paul Kakaes reported that the workshop was successful.

Workshop '99 (California) (C. Robertson, A. Goldsmith, L. Cimini): Andrea Goldsmith reported that the Workshop will be held in the Monterey area similar to Workshop'95. Session proposals include:
- Iterative techniques--S. Benedetto
- Adaptive techniques--M. Honig
- Implementation Software and Impacts--G. Fettweis
- Network
- Special Topics

Workshop '00 (Florida TBA) (D. Schilling, R. Pickholtz, R. Dominiak)

6. Other Business:)
ComSoc is seeking its presidency nominations. Zeke Bar-Ness proposed that our committee nominate Larry Milstein--Peter McLane will look into the possibility.

7. Minutes of the meeting at GLOBECOM'97 were approved unanimously.

8. The meeting adjourned at 6:58 PM.)